



BIDS AND AWARDS COMMITTEE

PROJECT: “One (1) Lot- Supply of Labor, Materials, Tools, Equipment and Materials for Solid Waste Hauling Segregation and Disposal Services at Mactan-Cebu International Airport Authority (MCIA) Complex”

DATE : August 18, 2017 (9:30 A.M.)

ABC : PHP1,370,058.16

Contract Duration: One (1) Year

BID BULLETIN NO. 1

1.) Two (2) Envelope System –

(First Envelope)

- a.) **One (1) Envelope- Encloses Eligibility and Technical Information/Documents containing one (1) original copy and four (4) photocopies (properly labeled as Copy No. 1, Copy No. 2, Copy No. 3 and Copy No. 4) comprising the following documents:**

ELIGIBILITY DOCUMENTS (Class “A”):

(Legal Documents)

1. Phil-GEPS Platinum Certificate of Registration
(Technical Documents)

2. Statement/List of **all** ongoing government & private contracts including contracts awarded but not yet started (**Attach Contract or P.O.**)

*Note: Interested bidders must submit all their on-going government & private contracts including awarded but not yet started with supporting proof as stated in the Form hereto attached. **All the pages of the Contract/PO must be complete, however, no need to include attachments.***

3. List of Single Largest Completed Contract (Government or Private) which is similar in nature as stated in the BDS **attaching the Contract/PO with its corresponding attachments/annexes;**

Note: Interested bidders are not required to submit all their completed contracts. However, it is a requirement that a bidder must have one (1) single largest similar contract which is similar in nature with an amount of at least equivalent to 50% of the ABC with supporting proof as stated in the form hereto attached.

Similar Contract shall refer to pavement surface cleaning maintenance work

4. NFCC (at least 100% of the ABC) or CLC (at least 10% of the ABC)

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid

Note: Cash Deposit Certificate not allowed

(Class “B”)

5. Joint Venture Agreement (JVA), if applicable.

TECHNICAL DOCUMENTS

6. Bid Security

Note: Bid Securing Declaration is acceptable

7. Schedule of Requirements with the word "comply" (pages 65 and 66)

8. Technical Specification with the word "comply" and proof of compliance. (page 69)

9. Project Requirements

- a. List of Key Personnel with Bio-data (Driver and Two (2) Helpers)- attached Manpower Requirement with the word "comply" (page 70)
- b. List of Contractor's Equipment Units with proof

10. Revised Omnibus Sworn Affidavit with notarized document attesting that a particular person is authorized to represent the bidder/entity

(Second Envelope)

- b.) One (1) Envelope - Financial Information/Documents containing one (1) original copy and four (4) photocopies (also properly labeled as Copy No. 1, Copy No. 2, Copy No. 3 and Copy No. 4) comprising the following documents:**

Financial Documents

1. Bid Offer/Proposal in the prescribed form with
 - a. UPA- Unit Price Analysis (page 72)
2. Payment Schedule (page 71)

c.) The abovementioned envelopes (a & b) shall be enclosed or placed in one single envelope duly sealed.

Note: Submission of bidding documents in accordance with the following methods are also allowed:

One Envelope for the Originals duly sealed, signed and marked – inside are two envelopes for the original copy of Eligibility/Technical Documents and original copy of the Financial Documents each properly sealed, signed and marked.

One Envelope for Copy 1 duly sealed, signed and marked– inside are two envelopes for Copy 1 of the Eligibility/Technical Documents and Copy 1 of the Financial Documents each properly sealed, signed and marked.

The same procedures with Copy 2, Copy 3 and Copy 4.

The aforementioned five (5) envelopes with the corresponding documents inside (Original, Copy 1, Copy 2, Copy 3 and Copy 4) each duly sealed, signed and marked shall be enclosed in one single envelope or carton also duly sealed, signed and marked.

2. Cashier's/Manager's check, Bank draft/guarantee, Irrevocable letter of Credit **should be from universal or commercial bank.** (Note: Rural or Savings Bank is not acceptable)

3). Bid Security –

- a. Cash/Cashier's/Manager's Check/Bank Draft/Guarantee or irrevocable letter of credit
- b. Surety Bond
- c. Any combination of the foregoing proportionate to the share of form with respect to total amount of security.

Note: Bid Securing Declaration is acceptable

4. Surety Bond callable upon demand issued by a surety or insurance private company must have a corresponding certification issued by the Insurance Commission that such private company is authorized to issue such bond. For Surety Bond from GSIS, such certification is no longer necessary.

5. The deadline for the submission and opening of bids will be on August 18, 2017 at 9:30 o'clock in the morning.

6. All Bidders who bought the bidding documents and will not participate the bid opening must inform the BAC in writing.

7. All documents submitted must be duly bound or fastened, paginated and duly signed or initialed by the authorized signatory mentioned in the Secretary's Certificate or SPA or Joint Affidavit attached to the Omnibus Sworn Statement. The aforementioned documents must be submitted in five (5) copies, one (1) original and four (4) photocopies. Unsigned or Failure to comply any of these requirements, SHALL also be a ground for disqualification.

8. In case of conflict, this Bid Bulletin shall be deemed an amendment to the items and/or statements under the Bidding Documents.

9. Attached is a copy of the Checklist and other Standard Forms for bidder's compliance.

Issued on August 8, 2017.

Atty. GLENN B. NAPULI
BAC-Chairperson

cc: All Interested Bidders



CHECKLIST FOR ELIGIBILITY, TECHNICAL AND FINANCIAL DOCUMENTS

PROJECT: “One (1) Lot- Supply of Labor, Materials, Tools, Equipment and Materials for Solid Waste Hauling Segregation and Disposal Services at Mactan-Cebu International Airport Authority (MCIA) Complex”

DATE : August 18, 2017 (9:30 A.M.)

ABC : PHP1,370,058.16

Name of Bidder/s:

1	2	3	4	5	6	7	8	9

FIRST ENVELOPE:

A. ELIGIBILITY/TECHNICAL DOCUMENTS

									LEGAL DOCUMENTS
									A.1. Phil-GEPS Certificate of Registration (Platinum)
									TECHNICAL DOCUMENTS
									A.2. Statement/List of all On-going Government & Private Contracts including contracts awarded but not yet started (with supporting proof, i.e. Contract or PO for private contract and NOA, Contract and NTP for Government Contract)
									A.3. List of SLCC (Government & Private Contracts) which is similar in nature as stated in the BDS with proof (Contract or PO, Certificate of Completion or Certificate of Termination) Note: Bidders must have a single similar contract as previously defined equivalent to 50% of the ABC
									A.4 NFCC (at least 100% of the ABC) or CLC (equivalent to 10% of the ABC) (Note: Cash Deposit Certificate Not Allowed)
									A.5. Joint Venture Agreement, if applicable
									A.6 Bid Security - Cash/Cashier or Manager’s Check/Bank Draft or Guarantee or Irrevocable Letter of Credit – 2% of the ABC Surety Bond – 5% of the ABC If Surety Bond other than GSIS, Bidder must submit Certification from Insurance Commission that such company is authorized to issue such security.

										Note: Bid Securing Declaration is acceptable
										A.7. Schedule of Requirements with the word "comply" (pages 65 and 66)
										A.8 Technical Specification with the word "comply" and proof of compliance (page 69).
										A.9. Project Requirements:
										a. List of Key Personnel to be assigned to the contract to be bid include Curriculum Vitae (CVs) of the proposed Key Personnel- Driver and Two (2) Helpers)- attached Manpower Requirement with the word "comply" (page 70)
										b. List of Contractor's Equipment Units which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project.
										A.10 Revised Omnibus Sworn Statement that a particular person is authorized to represent the bidder/entity. (form attached to the Bidding Docs)

SECOND ENVELOPE:

B. FINANCIAL DOCUMENTS:

										1. Bid Proposal in Standard Form with attach:
										A. UPA- Unit Price Analysis (page 72)
										2. Payment Schedule (page 71)

REMARKS: _____

Name: _____

Date : _____

Note:

Two (2) Envelope System –

- a.) FIRST ENVELOPE: One (1) Envelope (duly sealed) - Encloses Eligibility and Technical Information/Documents containing one (1) original copy (duly sealed) and four (4) photocopies (properly labeled as original, copy no. 1, copy no. 2, copy no. 3 and copy no. 4, each duly sealed).
- b.) SECOND ENVELOPE: One (1) Envelope (duly sealed) – Financial Information/Documents containing one (1) original copy (duly sealed) and four (4) photocopies (properly labeled as original, copy no. 1, copy no. 2, copy no. 3 and copy no. 4, each duly sealed).
- c.) The abovementioned envelopes (First and Second) shall be enclosed or placed in one big envelope (duly sealed).

All documents must be signed/initialed by the authorized signatory. Documents should be properly bound or fastened, arranged in the above order and **must be duly paginated.**

Failure to sign/initial and to properly put a page number (in chronological order) on each of the required document shall be a ground for disqualification.

Submission of documents through cartons or boxes is also acceptable.

- d.) All bidders are required to strictly follow the list of documents to be submitted as stated in the checklist.

Statement/List of Government & Private Contracts completed which are similar in nature

Business Name : _____
 Business Address : _____

Name of Contract	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
<u>Government</u>						
<u>Private</u>						

Note: This statement shall be supported with:
 1 Contract or PO

Submitted by : _____
 (Printed Name & Signature)
 Designation : _____
 Date : _____

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