



**BIDS AND AWARDS COMMITTEE**

**CHECKLIST FOR ELIGIBILITY, TECHNICAL AND FINANCIAL DOCUMENTS**

PROJECT: "ONE (1) LOT- SUPPLY OF TWO (2) UNITS BRAND NEW 6X6 ARFFT FOR MCIAA"

ABC : PHP90,000,000.00

DATE OF THE SUBMISSION AND OPENING OF BIDS: September 29, 2017 at 9:30 A.M.

Contract Duration: One (1) Month for the First Unit and Two (2) Months for the Second Unit from Receipt of NTP

**BID BULLETIN NO. 2**

1.) Two (2) Envelope System –

**(First Envelope)**

- a.) **One (1) Envelope- Encloses Eligibility and Technical Information/Documents containing one (1) original copy and four (4) photocopies ( properly labeled as Copy No. 1, Copy No. 2, Copy No. 3 and Copy No. 4) comprising the following documents:**

ELIGIBILITY DOCUMENTS (Class "A"):

(Legal Documents)

A. Table of Contents

a.1 Phil-GEPS Platinum Certificate of Registration  
(Technical Documents)

a.2 Statement/List of **all** ongoing government & private contracts including contracts awarded but not yet started (**Attach Contract or P.O.**)

*Note: Interested bidders must submit all their on-going government & private contracts including awarded but not yet started with supporting proof as stated in the Form hereto attached. **All the pages of the Contract/PO must be complete, however, no need to include attachments.***

a.3 List of Single Largest Completed Contract (Government or Private) which is similar in nature as stated in the BDS **attaching the Contract/PO with its corresponding attachments/annexes;**

*Note: Interested bidders are not required to submit all their completed contracts. However, it is a requirement that a bidder must have one (1) single largest similar contract which is similar in nature with an amount of at least equivalent to 50% of the ABC with supporting proof as stated in the form hereto attached.*

*Similar Contract shall refer to pavement surface cleaning maintenance work*

a.4 NFCC (at least 100% of the ABC) or CLC (at least 10% of the ABC)

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid

Note: Cash Deposit Certificate not allowed

- (Class "B")  
a.5 Joint Venture Agreement (JVA), if applicable.

TECHNICAL DOCUMENTS

b.1 Bid Security

Note: Bid Securing Declaration is acceptable

b.2 Technical Specifications of the Bidding Documents (refer to page 73) with the duly filled-up TOR and Performance Parameters (pages 89 to 105) with its corresponding proof

Note: All items under 4.1.1. of pages 102 to 105 (Fully Loaded Vehicle Performance Parameters and Agent System Performance Parameters) must be duly filled out. However, bidders have the option to choose either SI units or US units of measure.

b.3. Schedule of Requirements of the Bidding Documents (refer to page 70)

b.4. Revised Omnibus Sworn Statement  
(hereto attached)

b.5. Bidders must provide a maintenance facility capable to perform:

a. Minor repairs such as, but not limited to, troubleshooting and replacement of fast-moving items/spare parts (fan belts, filters, etc.) – within 24 hours upon notification, and;

b. In case of major repairs – within 30 days upon notification

b.6 Bidder must submit an exclusive distributorship or authorized distributorship certified and duly authenticated by Philippine Consulate in the country of origin

b.7 Bidder shall submit a manufacturer's compliance certification that ARFF vehicle to be supplied meet the latest standards of any of the following: ICAO, NFPA 414 and FAA Advisory Circular

b.8 Bidder must provide a certificate of warranty from manufacturers of major components of the ARFF (engine, transmission, chassis and power divider)

b.9 Bidder must provide list of appurtenance/accessories of the ARFF vehicle

b.10 Bidder shall provide transfer of technology. (see attached Terms of Reference) at no cost to MCIAA.

b.11 Bidder must show a certification that the model being offered could be supported for at least ten (10) years in terms of spare parts availability and service

**(Second Envelope)**

- b.) One (1) Envelope - Financial Information/Documents containing one (1) original copy and four (4) photocopies (also properly labeled as Copy No. 1, Copy No. 2, Copy No. 3 and Copy No. 4) comprising the following documents:**

Financial Documents

1. Bid Offer/Proposal in the prescribed form pages 76 and 77) with
2. Schedule of Prices
  - a. For goods offered aboard (page 78) or
  - b. For goods offered within the Philippines (page 78)

**c.) The abovementioned envelopes (a & b) shall be enclosed or placed in one single envelope duly sealed.**

**Note: Submission of bidding documents in accordance with the following methods are also allowed:**

One Envelope for the Originals duly sealed, signed and marked – inside are two envelopes for the original copy of Eligibility/Technical Documents and original copy of the Financial Documents each properly sealed, signed and marked.

One Envelope for Copy 1 duly sealed, signed and marked– inside are two envelopes for Copy 1 of the Eligibility/Technical Documents and Copy 1 of the Financial Documents each properly sealed, signed and marked.

The same procedures with Copy 2, Copy 3 and Copy 4.

The aforementioned five (5) envelopes with the corresponding documents inside (Original, Copy 1, Copy 2, Copy 3 and Copy 4) each duly sealed, signed and marked shall be enclosed in one single envelope or carton also duly sealed, signed and marked.

2. Cashier's/Manager's check, Bank draft/guarantee, Irrevocable letter of Credit **should be from universal or commercial bank.** (Note: Rural or Savings Bank is not acceptable)

3). Bid Security –

- a. Cash/Cashier's/Manager's Check/Bank Draft/Guarantee or irrevocable letter of credit
- b. Surety Bond
- c. Any combination of the foregoing proportionate to the share of form with respect to total amount of security.

**Note: Bid Securing Declaration is acceptable**

4. Surety Bond callable upon demand issued by a surety or insurance private company must have a corresponding certification issued by the Insurance Commission that such private company is authorized to issue such bond. For Surety Bond from GSIS, such certification is no longer necessary.

5. The deadline for the submission and opening of bids will be on September 29, 2017 at 9:30 o'clock in the morning.

6. All Bidders who bought the bidding documents and will not participate the bid opening must inform the BAC in writing.

7. All documents submitted must be duly bound or fastened, paginated and duly signed or initialed by the authorized signatory mentioned in the Secretary's Certificate or SPA or Joint Affidavit attached to the Omnibus Sworn Statement. The aforementioned documents must be submitted in five (5) copies, one (1) original and four (4) photocopies. Unsigned or Failure to comply any of these requirements, SHALL also be a ground for disqualification.

8. In case of conflict, this Bid Bulletin shall be deemed an amendment to the items and/or statements under the Bidding Documents.

9. Attached is a copy of the Checklist and other Standard Forms for bidder's compliance.

10. Bidder/s Query or Comment

BIDDER'S QUERY	REMARKS
<p>Boston Home Inc.:</p> <p>1. May we request if we can <b>extend</b> the delivery of the ARFF truck with a minimum of <b>11 months</b> since this is custom built and brand new.</p> <p>2. We would like to know if we need to submit the following:</p> <p>    2.1 Exclusive distributorship or authorized distributorship certified and duly authenticated by Philippine Consulate in the country of origin.</p> <p>    2.2 After Sales Service office owned by the manufacturer of fire truck duly registered in SEC to ensure after sales service.</p> <p>    2.3 UL Certificate for the pump.</p> <p>    2.4 ISO 9001</p> <p>    2.5 ISO 14001</p> <p>    2.6 ISO 18001</p> <p>    2.7 ISO 50001</p> <p>    2.8 EC Certificate for cab, brake system, steering system, seat belt anchorage</p> <p>Conformity with the type approval to ensure the free movement of the vehicle, we would like to inform you with the latest ARFF performance that is being used by other countries. Would you like to consider in adapting this advanced technology?</p> <p>A. Pump performance is at least 8.0001pm@10 bar.</p> <p>B. The water tank capacity should be 12.5001 useable.</p> <p>C. The roof turret output should be 9.0001pm and throw range min. 100m.</p> <p>We would like to inform you that since you are in a hurry, we can comply with the bid submission deadline on September 29, 2017.</p>	<p>As already stated in the Schedule of Requirements.</p> <p>Required</p> <p>As already stated in the Technical Specifications</p> <p>Minimum requirements are already stated in the Technical Specifications</p> <p>Minimum requirements are already stated in the Technical Specifications.</p>
<p>September 18:</p> <p>1. We would like to inform you that the</p>	<p>It is required, as stated above.</p>

<p>certifications that we requested last week in our first letter would be necessary in your end so that this would avoid MCIAA to purchase a cheap replica from China that will not even last for a year.</p> <p>2. When do we expect to get the revised omnibus sworn statement that was discussed during the pre-bid conference?</p> <p>3. Are you going to provide a form for the single largest completed contract and on-going projects?</p> <p>4. Is it a requirement that the original copy of the authorized distributorship or exclusive distributorship certified and duly authenticated by Philippine Consulate in the country of origin to be included in the bid document or submitting a certified true copy while bringing the original copy during the bidding be okay with MCIAA?</p>	<p>See attached.</p> <p>See attached.</p> <p>Photocopy of all Original documents duly signed/initialed and paginated. The Original copies will be examined during Post Qualification.</p>
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11. Section 28 on page 99:

*"Each ARFFT shall be provided with the following equipment for rescue operations:"*

Page 100 of the Bidding Documents:

<b>Original Specs</b>	<b>Amended Specs</b>
Scott- Self- Contained Breathing Apparatus (4)	Self- Contained Breathing Apparatus (4)
Scott- spare SCBA cylinders (4)	Spare SCBA cylinders (4)

12. Page 101, #36.

<b>Original Specs</b>	<b>Amended Specs</b>
<i>"The winning bidder will be responsible for the initial registration of the ARFFTs, including the expenses that may be incurred thereto."</i>	<i>"The winning bidder will be responsible for the <b>Land Transportation Office (LTO) Registration</b> (Government- RED plate) of the ARFFTs, including the expenses that may be incurred thereto."</i>

Issued on September 22, 2017.

**Atty. GLENN B. NAPULI**  
BAC-Chairperson

cc: All Interested Bidders



**CHECKLIST FOR ELIGIBILITY, TECHNICAL AND FINANCIAL DOCUMENTS**

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ABC : PHP 90,000,000.00

DATE OF THE SUBMISSION AND OPENING OF BIDS: September 29, 2017 at 9:30 A.M.

Name of Bidder/s

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**FIRST ENVELOPE (Technical Components)**

						<b>Index Tab</b>	<b>Description of Document</b>
						A	Table of Contents
						Class "A" Documents	
						a.1	PHIL-GEPS Certificate of Registration (for Platinum Membership)
						a.2	Statement/List of all on-going Government and Private Contracts including contracts awarded but not yet started (with supporting proof, i.e. Contract or PO and/or NOA for private contracts, Contract and NTP for Government contracts.
						a.3	List of SLCC (Government and Private Contracts) which is similar in nature as defined in the BDS with proof (Contract or PO, Certificate of Complete Delivery or Certificate of Acceptance)
						a.4	Computation of NFCC (at least equivalent to 100% of the ABC) in

							accordance with ITB Clause No. 5.5 or CLC (equivalent to 10% of the ABC)  (Note: Cash Deposit Certificate Not Allowed)
							Class "B" Documents
						a.5	Joint Venture Agreement (duly notarized) if already in existence or Duly notarized Statements from potential partners in accordance with Clause 12.1 (iv) of the Bidding Documents.

						<b>Index Tab</b>	<b>Description of Document</b>
						b.1	Bid Security in accordance with Clause Nos. 12.1 ([b] [i]) and 18.1 of the Bidding Documents
						b.2	Technical Specifications of the Bidding Documents (refer to page 73) with the duly filled-up TOR and Performance Parameters (pages 89 to 105) with its corresponding proof  <b>Note: All items under 4.1.1. of pages 102 to 105 (Fully Loaded Vehicle Performance Parameters and Agent System Performance Parameters) must be duly filled out. However, bidders have the option to choose either SI units or US units of measure.</b>
						b.3	Schedule of Requirements of the Bidding Documents (refer to page 70)
						b.4	Revised Omnibus Sworn Statement  (hereto attached)

						b.5	Bidders must provide a maintenance facility capable to perform: <ul style="list-style-type: none"> <li>a. Minor repairs such as, but not limited to, troubleshooting and replacement of fast-moving items/spare parts (fan belts, filters, etc.) – within 24 hours upon notification, and;</li> <li>b. In case of major repairs – within 30 days upon notification</li> </ul>
						b.6	Bidder must submit an exclusive distributorship or authorized distributorship certified and duly authenticated by Philippine Consulate in the country of origin
						b.7	Bidder shall submit a manufacturer's compliance certification that ARFF vehicle to be supplied meet the latest standards of any of the following: ICAO, NFPA 414 and FAA Advisory Circular
						b.8	Bidder must provide a certificate of warranty from manufacturers of major components of the ARFF (engine, transmission, chassis and power divider)
						b.9	Bidder must provide list of appurtenance/accessories of the ARFF vehicle
						b.10	Bidder shall provide transfer of technology. (see attached Terms of Reference) at no cost to MCIAA.
						b.11	Bidder must show a certification that the model being offered could be supported for at least ten (10) years in terms of spare parts availability and service

**SECOND ENVELOPE (Financial Proposal)**

						<b>Index</b>	<b>Description of Document</b>
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						<b>Tab</b>	
						A	Table of Contents
						B	Financial Bid Form, refer to pages 76 and 77 of the Bidding Documents
						C	Schedule of Prices (for Goods Offered from abroad or within the Philippines) pages 78 and 79 of the Bidding Documents

REMARKS: \_\_\_\_\_

Name: \_\_\_\_\_

Date : \_\_\_\_\_

Note: 1. All documents submitted must be duly bound or fastened, paginated and duly signed or initialed by the authorized signatory mentioned in the Secretary's Certificate or SPA or Joint Affidavit attached to the Omnibus Sworn Statement. The aforementioned documents must be submitted in five (5) copies, one (1) original and four (4) photocopies each must be duly sealed. Failure to comply any of these requirements, also a ground for disqualification.

2. Failure to use the Standard Forms and/or revision of its material contents shall be a ground for disqualification;

**List of all Ongoing Government & Private Contracts including contracts awarded but not yet started**

Business Name : \_\_\_\_\_  
 Business Address : \_\_\_\_\_

Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works / Undelivered Portion
			Description	%		Planned	Actual	
<u>Government</u>								
<u>Private</u>								
							Total Cost	

Submitted by : \_\_\_\_\_  
 (Printed Name & Signature)  
 Designation : \_\_\_\_\_  
 Date : \_\_\_\_\_



**Statement/List of Government & Private Contracts completed which are similar in nature**

Business Name : \_\_\_\_\_  
Business Address : \_\_\_\_\_

Name of Contract	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
<u>Government</u>						
<u>Private</u>						

Submitted by : \_\_\_\_\_  
(Printed Name & Signature)  
Designation : \_\_\_\_\_  
Date : \_\_\_\_\_



**REVISED OMNIBUS SWORN STATEMENT**

REPUBLIC OF THE PHILIPPINES    )  
CITY/MUNICIPALITY OF..... ) S.S.

**AFFIDAVIT**

I, \_\_\_\_\_, of legal age, \_\_\_\_\_, and residing at \_\_\_\_\_, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor of \_\_\_\_\_ with office address at \_\_\_\_\_;

*If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];*

2. As the owner and sole proprietor of \_\_\_\_\_, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for \_\_\_\_\_ of the \_\_\_\_\_;

*If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the [Name of Bidder] in the bidding as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate issued by the corporation or the members of the joint venture)];*

3. \_\_\_\_\_ is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. \_\_\_\_\_/ is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;*

*If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;*

7. \_\_\_\_\_ complies with existing labor laws and standards; and
8. \_\_\_\_\_ is aware of and has undertaken the following responsibilities as a Bidder:
  - a. Carefully examine all of the Bidding Documents;
  - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. **I am also aware of the existing procedures or policies being implemented by the MCIAA-BAC and hereby obey and/or waive my rights to question the same;**
10. **Further, I am fully aware that MCIAA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidders.**

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

*[JURAT]*